

Stafford & District Billiards and Snooker League

Committee Meeting – 4th September 2018 – Constitutional Club

Meeting commenced at 7:45pm.

Members Present: Brian Houston (BH) Paul Weatherer (PW)

Invited Guest: John Foster (JF)

Apologies: Mick Holmes (MH) Owen Hughes (OH) Grant Houghton (GH)

Agenda Item	Discussion	Actions
1) Invited Guest	John Foster kindly agree to attend the first committee meeting as a 'handover' to the reformed committee	
2) Committee members & roles	<p>MH – To contact all clubs to confirm their appointed representatives to the committee in accordance with new rule 5c</p> <p>BH - Set-up new 'What's App' group to simplify communication between committee members</p> <p>Roles of chair & vice chair to be agreed at next meeting once all new members are confirmed. New role to administer the trophies to be identified</p> <p>Roles confirmed: MH – Match Secretary PW – Treasurer BH - Rules Neil Fairbrother (NF) - Fixtures Stewart Fletcher (SF) – Web administrator</p>	<p>MH – to contact all clubs to confirm committee representation</p> <p>BH – Set-up What's App group</p>

<p>3) Finance</p>	<p>PW – No outstanding issues – Current Balance £4610.71 as of the 4th Sept 2018 PW confirmed 3 teams had outstanding invoices, two have now been collected with one remaining (£130). PW – Expected expenditure £2032.50</p> <p>Honorariums to remain unchanged on previous year, payments to be agreed quarterly or annually:</p> <ul style="list-style-type: none"> • Treasure - £500 • Match Secretary - £950 • Fixtures - £100 • Web administrator - £250 <p>£50 remains to be paid for last season’s Billiard fixtures</p> <p>Match fees to remain unchanged for snooker & billiards;</p> <ul style="list-style-type: none"> • Registration for teams - £5 • Fee per match - £6 <p>League sponsorship – Kennys remain the only sponsor at £100</p>	<p>PW - to collect outstanding invoice - CLOSED</p> <p>Remaining committee members to confirm agreement on honorarium - CLOSED</p> <p>PW - to settle outstanding honorarium - CLOSED</p> <p>Remaining committee members to confirm agreement on match fees - CLOSED</p>
<p>4) Match Secretary</p>	<p>Fixtures for new season have been published on the web site. Updated report not available, however the following items were raised and discussed;</p> <ul style="list-style-type: none"> • Consolation cup for team knockout to remain in place • Pountney cup to remain in place for this season • Hatfield cup available for sponsorship, amount to be agreed • Venues for the finals of competitions to be agreed. Preference would be for the final of team competitions to 	<p>MH – to discuss finals venue and sponsorship with Kennys.</p>

	<p>remain at Kennys, finals for individual competitions to be spread across other clubs.</p> <p>MH – To set target date for competition entries two weeks after the start of the new season. Once all entries are received consider setting up a ‘draw’ night for all first-round matches.</p> <p>MH- Entries for the Inter Town competition need to be in by 28th September 2018. Agreed to enter two teams, Stafford A & Stafford B</p>	<p>MH – Set target date for competition entries - CLOSED</p> <p>MH – Complete on-line entry for Inter Town competition - CLOSED</p>
5) Presentation Evening	<p>Presentation evening to be held at the Cons club. Date to be agreed as 30th November 2018</p> <p>IB - Buffer for 40 people to be arranged</p> <p>Ade Hughes to be asked to compare the evening John Foster (past SDBSL chairman) agreed to hand out trophies</p> <p>Competition Trophies: Committee member to be assigned to administer trophies</p> <ul style="list-style-type: none"> • All trophies to be inspected for valuation • All trophies to be cleaned and repaired as necessary • Committee to consider the renaming for trophies <p>Trophies to be prepared in readiness for collection and delivery to the engravers by 27th September 2018. JF agreed to deliver trophies to the engraver. MH to identify competition winners.</p>	<p>IB – to confirm date available for presentation evening and organise buffet</p> <p>BH – to contact Ade</p> <p>BH – to coordinate preparation of trophies - CLOSED</p> <p>MH – to provide list of competition winners - CLOSED</p> <p>JF – to deliver trophies to engraver 1st week of October - CLOSED</p>
5) Rules	<p>BH - Rules have been updated in line with the last AGM</p> <p>SF – to update web site with latest rules</p>	<p>SF - to update web site - CLOSED</p>

6) Communication	No issues	
7) AOB	Darren Pountney to be contacted re league tablet for use by match secretary. Darren Pountney to be contacted in order to confirm the status of match balls + cases belonging to the league.	PW - to contact DP re tablet BH - to contact DP re match balls
8) Next meeting	End of October- date to be agreed	

No other business – meeting closed at 9:30pm

Committee Members – Contact list

Name	Club	Telephone Number	E Mail Address
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